



Permit #: _____

TREE REMOVAL PERMIT APPLICATION

SUBMIT APPLICATION, TREE SURVEY AND TREE PRESERVATION PLAN TO:

STEVON SMITH – LANDSCAPE ADMINISTRATOR
PLANNING DEPARTMENT
1200 EAST BROAD STREET
MANSFIELD, TEXAS 76063
817.276.4231

DEVELOPMENT NAME: _____

LOCATION: _____

	<u>OWNER:</u>	<u>CONTRACTOR/BUILDER:</u>
Name:	_____	_____
Address:	_____	_____
	_____	_____
Phone:	_____	_____

I hereby certify that this application meets the requirements of the City of Mansfield Natural Resources Management Ordinance No. 1220, and further certify that all construction pertaining to this project shall meet the requirements of the City of Mansfield NRM Ordinance. I understand the City of Mansfield may refuse to accept any public improvements and/or issue a Certificate of Occupancy if there are outstanding violations of those requirements:

Signed: _____ Print Name: _____ Date: _____

Title: _____

GENERAL INFORMATION: The Tree Application shall be accompanied by:

Tree Survey (1 – 24"x36" copy and Electronic Data file) Showing:

- Appropriate Title (i.e. Tree Removal Exhibit, or Tree Survey)
- Title block, which includes street address, lot and block, development name, city and date of preparation.
- North arrow and graphic scale at a size no larger than 1" = 100', or same as site plan,
- Name, address and phone of owner and person preparing the document
- Location of all right-of-way lines, public easements
- Location of all buildings, structures, pools, parking and other improvements
- Areas of cut/fill with amount of each shown and flow lines shown
- Existing and proposed spot elevations, grades and major contours
- Areas of no disturbance labeled as "No Disturbance Area"
- All protected trees shown individually on the plan. (Refer to the NRM Ordinance, Appendix C)
- Graphic representations distinguishing protected trees that will be saved versus those that will be removed
- Caliper size of all trees affected (Canopy Trees 6" or greater, Understory Trees 2" or greater)
- **ELECTRONIC TREE SURVEY SUBMITTAL REQUIREMENTS ARE ON THE BACK OF THIS FORM**

Tree Preservation Plan Showing: (May be combined with Tree Survey on small scale projects)

- Major site construction features
- Table Showing species, caliper and location of trees that are to remain and to be removed.
- Any proposed replacement trees shown with caliper size, common name of tree and mature size.
- Tree Protection detail. (Refer to Appendix A of the NRM Ordinance)

Reason Tree(s) must be removed: _____

For Departmental Use Only:	
Date: _____	PERMIT APPROVED THIS ___ DAY OF _____, 20__
Received By: _____	BY: _____

Tree Survey Submittal Requirements – Electronic Data

The City of Mansfield maintains a comprehensive database of the development of the City. The database is maintained by the City's Geographic Information Systems Department and is used by all departments within the City. In order to maintain the database, the data files indicated below are required to be submitted to the City on CD-ROM or 3.5" floppy disk, with project name and file contents clearly labeled on the media.

Each tree survey submittal shall include a copy of the associated Electronic Data Files used in the preparation of the tree survey, in addition to the paper copies required for review by the City's Planning staff and other City departments.

Each tree survey submittal shall include a map of the site surveyed, with tree locations indicated and numbered. Any graphics file in electronic format shall be in ESRI shape file format or AutoCAD native file format (.dwg) or file exchange format (.dxf) compatible with AutoCAD version 12 or later. The zoom settings, views and layers for each file shall be set to display the drawing as a complete sheet. Symbol files, font files, external reference files, color tables and other files required to correctly display and print the drawings shall be included in the same directory as the graphics files. A key of all AutoCAD layers, with a description of the information on each layer, shall be provided to assist city staff in extracting the required information.

Each tree survey submittal shall include a list of surveyed trees. The tree list shall include the following information – tree number (corresponding to numbers placed on the tree survey map), Northing coordinate value, Easting coordinate value (see coordinate system requirements, below), elevation, tree description, and tree size.

Graphics files shall use the same bearing structure and coordinate system as the City of Mansfield Geodetic Control Network and the Horizontal Control Stations. Information regarding Horizontal Control Stations may be obtained from the City's Public Works Division. Information regarding the City's coordinate system is listed below.

Datum: North American Datum 1983 (NAD 83)
Projection: Texas State Plane - North Central Zone (4202)
Units: US Feet

Northing and Easting coordinate values shall be double-precision real numbers, with fifteen (15) significant digits of precision (1234567.89012345). Elevation values shall be double-precision real numbers, with five (5) significant digits of precision (123.45).

Questions concerning the required format and information should be directed to the City's GIS Manager at 817.276.4242.