

Municipal Court of Record  
City of Mansfield

Request for Time Served Credit, Appearance, Waiver and Plea

I, \_\_\_\_\_, the undersigned, do hereby enter my appearance on the complaint of the offense to-wit: \_\_\_\_\_, in the Municipal Court of Record, City of Mansfield, Texas. I have been informed of my right to a trial by a jury or by the court. I

waive my right to a trial by jury or Court and enter my plea of      **Guilty OR**      **No Contest** to the offense charged. I understand that my plea and signature on this request will have the same force and effect as a judgment of the Court. I hereby request credit for time served to satisfy the fines and fees owed assessed by the Court in this matter.

Location of Incarcerations (**PROOF MUST BE ATTACHED**) \_\_\_\_\_

\_\_\_\_\_  
Defendants Signature Date

Defendants Mailing Address: \_\_\_\_\_

Phone No: \_\_\_\_\_ E-mail: \_\_\_\_\_

\_\_\_\_\_  
(FOR OFFICE USE)

JUDGMENT

The appearance, waiver and plea in the above case is // is not accepted. The Court finds the Defendant guilty as charged. It is therefore ordered and adjudged that Defendant be given credit for time served in the above location in lieu of // pay the sum of \$\_\_\_\_\_, the fine assessed for which let execution issue. If Defendant is ORDERED to pay the balance due, Defendant shall pay said amount within thirty (30) days of entry of this Judgment.

\_\_\_\_\_  
Date Judge, Municipal Court of Record

**Return by: FAX: 817-276-4715, E-MAIL: [court@mansfieldtexas.gov](mailto:court@mansfieldtexas.gov), or MAIL TO:  
1305 E. BROAD ST. MANSFIELD, TX 76063\*\***