



City of Mansfield
Electronic Message Center Sign Application
1200 East Broad Street, Mansfield, TX 76063
www.mansfieldtexas.gov

Installation Address:	Suite No.:
Tenant/Business	
Applicant*	Phone No.
*Contact in case additional information about the sign is needed and to notify the permit is ready for pick-up	

Sign Company			
Name:	Contact Name:		
Address:	City:	State:	Zip:
Phone No.:	Email:		

Dimensions of Sign			
Total Height of Sign		Total Length of Sign	
Sq Ft of Total **Sign Area		Sq Ft of Non EMC Signage	
**Sign Area is the total limit of the text, image, etc. Refer to sign ordinance for a more detailed definition		Sq Ft of EMC Area	

Electronic Message Centers (EMC) must be equipped with a sensor or other device that automatically determines the ambient illumination and shall be programmed to automatically dim to within 0.3 footcandles over ambient illumination at night as measured per the EMC Illumination Measurement Criteria of the International Sign Association.

Information regarding the sensor/dimming equipment has been provided with the sign application Yes No

The applicant receiving a sign permit for an EMC must provide a report demonstrating compliance with the requirements noted above from a third party consultant prior to final inspection approval of the EMC.

A Compliance Report has been provided with the sign application Yes No

When a complaint is received, the owner or operator of an EMC must, if required by the City, provide an updated report to verify compliance with the ambient illumination requirements above within five (5) business days.

Applicant Signature		Date	
Property Owner/Mgr Signature *REQUIRED		Date	

FOR OFFICE USE					
Comments					
Planning Dept		Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Date	