



MANSFIELD PARKS & RECREATION INTERNSHIP

The City of Mansfield is a dynamic, growing community of 68,000 just on the southern edge of the Dallas-Fort Worth metroplex. Despite recent growth, Mansfield has not lost its small-town look and feel, and is home to highly rated schools, quality housing, a historic downtown and high end retail. Mansfield's quality of life has earned them top honors, including a ranking on Money Magazine's Best Places to Live and in the hearts of our proud residents. Combined with the great location, in the heart of the D/FW action, Mansfield truly is "Minutes to everything, and second to none."

Mansfield Parks & Recreation Department currently operates and maintains more than 900 total acres of parkland, over 100 athletic fields, Walnut Creek Linear Trail and Elmer W. Oliver Nature Park. Nature Education, based out of Oliver Nature Park, offers classes for all ages to enrich and enhance the appreciation of science and nature. The Mansfield Activities Center offers enrichment, social and athletic programs for Seniors, Preschool, Youth and Adults. Our special events division develops multiple major city-wide events including races, festivals and a huge July 4th celebration. The department also includes four public/private partnerships.

Our internship is designed for undergraduate students currently enrolled in a four-year accredited university studying parks and recreation management, city government operations, leisure services or related curriculum.

PROGRAM GOALS

- Provide an opportunity to combine theory and hands-on experience with his/her professional education.
- Provide an opportunity to expand his/her philosophy/understanding of the parks and recreation profession.
- Build understanding/appreciation for the duties & responsibilities of a professional and the people they serve.

PROGRAM DETAILS

A Parks & Recreation program involves so much more than swings & seeds. Our internship is designed to broaden your knowledge, understanding and skills in a variety of service areas within the department to ensure you're prepared and exposed to every aspect of the career field and fully prepared to take on future opportunities.

Over the course of a semester, each intern will rotate time in each of the following service areas, with emphasis varied by student interest:

Administration	Park Maintenance	Park Planning Design and Construction
Mansfield Activities Center	Recreation Department	Athletic Programming
Special Events	Nature Education	Marketing & Communications

Additionally, each intern will complete a special project approved by the Mansfield Parks & Recreation Internship Coordinator, tailored to meet specific course needs and/or interest goals. Projects could include planning an event, programming a week of kids' activities, or creating a marketing campaign.

To be considered for an internship with the Mansfield Parks & Recreation Department, all candidates must submit the following:

Cover letter Application Copy of official transcripts Letter of Recommendation

Applications may be emailed to andrew.binz@mansfieldtexas.gov or mailed to
Mansfield Parks & Recreation
210 Smith Street, Mansfield TX 76063

Please do not submit incomplete applications and have all documents intact before sending.



APPLICATION FOR INTERNSHIP | SUMMER 2017

LAST NAME	FIRST NAME	DOB
CURRENT ADDRESS (STREET, CITY, ZIP)		
PRIMARY PHONE	ALTERNATE PHONE	EMAIL
COLLEGE/UNIVERSITY	MAJOR	CURRENT GPA
ADVISOR NAME	ADVISOR PHONE	ADVISOR EMAIL
EXPECTED GRADUATION DATE	INTERNSHIP AVAILABLE START DATE	INTERNSHIP AVAILABLE END DATE
HIGH SCHOOL	CITY/STATE	GRADUATION YEAR
DRIVERS LICENSE #	HAVE YOU EVER BEEN CONVICTED OF A FELONY OR MISDEMEANOR?	
IF YES, EXPLAIN		
HOW DID YOU LEARN ABOUT THIS POSITION?		
WHAT DO YOU EXPECT FROM AN INTERNSHIP EXPERIENCE?		
WHAT RELEVANT EXPERIENCE DO YOU HAVE IN THE PARKS & RECREATION FIELD?		
WHAT IS YOUR ULTIMATE CAREER OBJECTIVE?		
WHY DO YOU WANT AN INTERNSHIP WITH OUR DEPARTMENT?		
<p>The facts set forth in this application are true and complete. I understand that if I am accepted, any false statements on this application may result in my dismissal. I further understand that this application is not intended to be a contract of employment nor does this application in any way obligate the City of Mansfield to employ me. I agree all information submitted is subject to verification through pre-employment background checks. Candidates must pass all checks, meet physical and educational requirements and further be selected as best possible candidate. The City of Mansfield is an equal opportunity employer and does not discriminate based on age, race, religion, sex or national origin.</p>		
SIGNATURE	DATE	