

NEW ONE / TWO FAMILY RESIDENTIAL ADDITIONS AND REMODELS

Building permit must be obtained by the owner of the property, acting as the building contractor, or by a building contractor. Separate Plumbing, Mechanical and Electrical permits are required.

Note:

1. Homeowners, with proof of homestead, may obtain a plumbing permit.
2. A licensed plumbing, electrical and/or a mechanical contractor registered with the City of Mansfield must obtain any necessary electrical and mechanical permits.

PERMIT FEES:

1. Additions to an existing single family dwelling .40 ¢ per square foot.
2. Remodel fee is assessed based on the total value of all work with a minimum fee of \$30.00.

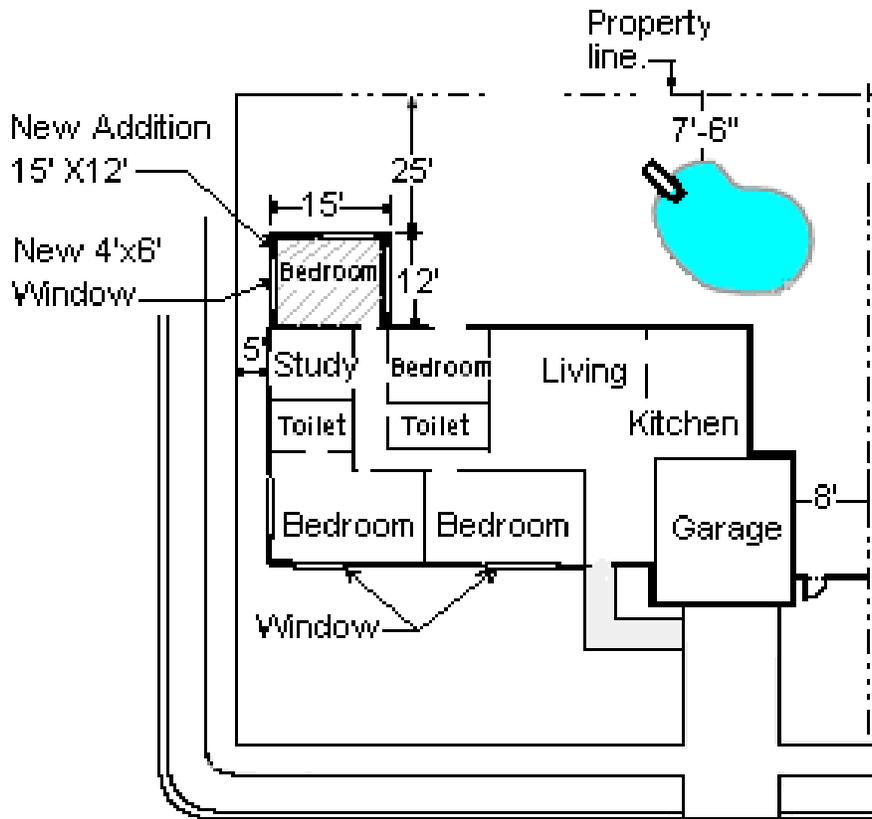
SUBMITTAL REQUIREMENTS:

1. **RESIDENTIAL BUILDING PERMIT APPLICATION** - The following information must be provided:
 - A. The address and legal description of the property,
 - B. The name, address and contract number of the property owner,
 - C. The name, address, phone number and fax number of the person doing the work, if other than homeowner,
 - D. Square footage of the addition or remodel,
 - E. Valuation or construction cost, and
 - F. Brief description of work
2. **SET OF PLANS WHICH INCLUDES:**
 - A. Site plan (also called plat survey or plot plan) which shows:
 - Size of the addition (width and length) and area of the remodel,
 - Distance to property lines if adding to the existing structure footprint,
 - Location and dimensions of existing driveway, and
 - Location of all existing detached structures and/or swimming pool, as applicable
 - B. Overall floor plan shall include:
 - Location of addition or remodel,
 - Label all rooms (example: bedroom, kitchen, restroom, etc.),
 - Location and size of all windows in or adjacent to remodel area or addition, and
 - Note location of walls to be removed or added
 - C. Additions require foundation and shear wall bracing plan prepared by a Licensed Professional Engineer
 - D. Elevation drawings indicating type of material used on exterior walls
3. **ENERGY COMPLIANCE:** State regulations require compliance with the energy code.
 - A. Residential Energy Compliance Path Form and energy compliance report from an independent third party registered with the City of Mansfield. Compliance report must include agency and Certification Number (HERS and ICC)

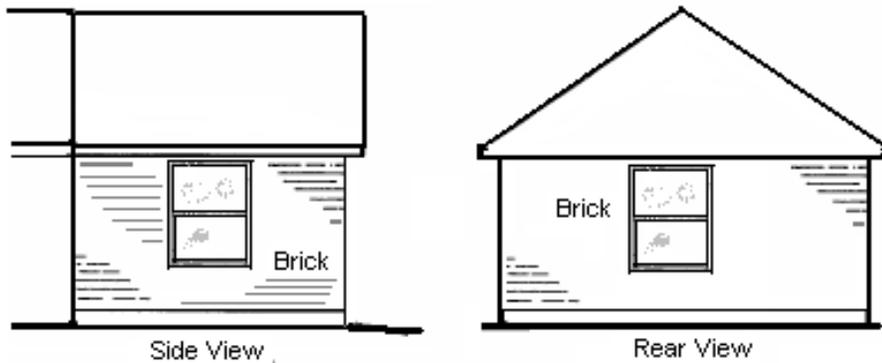
Maximum for Windows & Exterior Doors		Minimum Insulation For Exterior Walls and Ceiling		
U-Factor	SHGC	Ceiling	Wall	Floor
0.35	0.25	R-38	20 or R-13+5	R-19

Footnotes:

- a. The Building Permit Application is available on our web site at www.mansfield-tx.gov or at the Development Services permit counter.
- b. In an effort to simplify the process we have attached an example of the site plan and floor plan for informational purposes only.
- c. The proposed alteration or addition will require the installation of smoke detectors in all bedrooms, outside each separate sleeping area and on each additional story.



SITE PLAN & FLOOR PLAN



ELEVATIONS